

Audit Committee Meeting Notes
April 19, 2021

In attendance: Craig Wolf (chair), Anthony White, Meredith Heuer, Elissa Betterbid, Matt Landahl, Ann Marie Quartironi, Matthew Maye (volunteer applicant), Kristan Flynn (arrived late)

1. Interview with candidate for community volunteer (Matthew Maye)
2. Discussion of Corrective Action Plan for state Comptroller review of website data
 - a. AMQ not sure of deadline to submit. Will look.
3. Reviewed claims reports (March, part of April)
 - a. Request from KF to see claims audit report with budget code
 - b. Question from MH about how public will be able to understand how federal aid money is spent
 - i. Agreed to present funds already spent through CARES act at next meeting or meeting after
 - c. COVID expenses will be moved from general fund to federal fund (CARES ACT)
4. Reviewed budget transfers (March)
 - a. Discussed COVID related transfers
5. Reviewed 2021-2022 Budget Revenue and Expense
 - a. Contractual salary increases are main increase in budget
 - b. 5-6 retirements - helpful to keep costs down
6. Meeting adjourned at 6:55PM

Submitted by Meredith Heuer